NOTES ON USE

The »Findbuch Brahms« lists the special collections and digitised works of the Brahms-Institut. Starting with the »Hofmann Collection« and its expansion, you will find music manuscripts, album sheets, letters, written documents, historical music prints and performance materials, photographs and programme notes. The graphic arts holdings and various art objects in the collection are also included, as are memorabilia.
Our current research library (books, music editions, CDs, DVDs, records) is listed in a separate library catalogue. The digital images of the partial estate of Joseph Joachim (mainly letters) are also not included in the new database. They can be accessed separately via the Institute's website.

It should also be noted that the »Findbuch Brahms« is not the result of a new indexing and cataloguinge of the collection. The framework of the project stipulated that existing data sets from different formats and media should be combined, but that the materials should not be newly indexed according to unified rules. This explains why in some cases only omnibus volumes are listed and no uniform titles have been used. However, the digital „Findbuch" is a work in progress and is continuously updated and expanded.

In order to obtain usable search results, a number of special characteristics must be taken into account during the search: The database query is not a single-slot search engine à la Google. It is a pre-structured research tool that has its own specific functionalities. You can choose between simple and advanced search.
The search form must be emptied after each search in order to start again.
By placing a respective check mark, it is possible to limit the number of results to digitised media only.

general information
- The categories in section "Name I", which for practical reasons are given exclusively in the male form, always include the female form.
- **It is important to always select the object type in the search mask first, otherwise combinations will be generated which do not produce any search results.**
- It is advisable to use as few categories as possible,in order not to exclude any results.
- A fuzzy search is not possible, only exact search queries lead to results. For example, places are given in modernised spelling: Köln, not Cöln, but old spellings have otherwise been retained: in der That, Paquet, Theilnahme, etc.
- Additions in square brackets can also narrow down the search results if not entered exactly, e.g: [Hamburg,] 4 March [1884].

details and tips for advanced search

autographs
- When searching for music autographs, in the category "Objektart" the selection *Musikmanuskript* has to be made.
- The author's name must be selected under "Name I" with the addition *[Composer]*.

<u>sheet music</u>
- Titles can be searched via full text search
- No <u>uniform titles</u> have been used. So, titles of a work may differ:
  - e.g. Klaviersonate, Sonate für das Pianoforte, Grande Sonata pour le piano, Klavier=Sonate, etc.
  - e.g. for foreign language editions
- The specific work numbers can be searched for via the category "Werknummer":
  - e.g. opus numbers
  - e.g. catalogue numbers such as BWV, KV or D
- The best way to proceed is a combined search: "Objektart" + "Werknummer" + possibly a keyword from the title

<u>letters</u>
- The author of a letter can be selected under "Name I", "Name II" lists the addressees. To do this, select the name of the writer with the addition *[Verfasser]*.
- Incipits are included without any form of address.

<u>photographs</u>
- You can narrow down the search by "Jahr" and additional keywords in the full text slot "Suchbegriff".
- You can also search for photographers by selecting a name with the addition *[Fotograf]* in the category "Name I".

<u>dedicatees</u>
- The search for dedicatees is possible via the category "gewidmet".

<u>shelf marks and inventory numbers</u>
- Shelf marks and inventory numbers can be searched for via "Suchbegriff". It is important to set the spaces accurately, e.g. Bra : B1 : 46.